



# BoardPulse2.0

## Action Planning Template

Complete the following steps to record action plans for improving board performance. The template is for the charity's own use and does not need to be submitted to NVPC.

Charity Name	Date of Discussion

### Step 1: Identifying Board Functions to Focus On

Using page 5 of CNPL BoardPulse2.0 report, check functions that the board wants to improve on based on analysis of overall performance against relevant benchmarks. Click on checkboxes to mark them.

Board Functions	Advocacy	Oversight	Strategic Direction
Check the functions that the board wants to work on	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### Step 2: Identifying Sub-Qualities to Focus On

For functions that have been identified for improvement, use the relevant analysis on page 6 to 8 to identify sub-qualities that have been recommended to "prioritise improvement". Greyed out spaces are not of high priority for the respective functions.

Sub-Quality	Advocacy (page 6)	Oversight (page 7)	Strategic Direction (page 8)
Personally motivated to invest in charity's cause	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Strong internal social ties	<input type="checkbox"/>		
Committee meeting attendance rate	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Active participation as a norm	<input type="checkbox"/>		<input type="checkbox"/>
Discussing differing opinions as a norm		<input type="checkbox"/>	
Expertise in charity governance		<input type="checkbox"/>	
Appointments on other boards		<input type="checkbox"/>	
Expertise in strategy			<input type="checkbox"/>



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## Step 3: Identifying Suitable Actions to Act on Sub-Qualities that Need Improvement

### a. Areas Derived from Analysis of Board Functions Performance

For sub-qualities that have been identified in step 2, discuss and identify suitable improvement actions that the board will take. Boards can consider applying stronger qualities to creatively address the areas. Use as many rows as required.

Area for improvement	Actions to be taken for improvement
<i>e.g. personally motivated to invest in charity's cause</i>	<i>e.g. organise learning journeys for board members to interact with beneficiaries and get first-hand experience of charity's impact</i>



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**b. Additional Areas Derived from Detailed Results**

Referring to the detailed results and benchmarks on Page 12, identify any other areas that the board would like to work on and record them below.

Area for improvement	Actions to be taken for improvement
<i>e.g. expertise in public relations</i>	<i>e.g. recruit new members with relevant background, conduct networking skills workshop for board members</i>